

Bus Working Group Meeting Q3 2022

Agenda

11:00–13:00, Thursday 14th July 2022

[Online via MS Teams](#)

Time	Item	Lead	Purpose	Paper No.
1. Welcome & Apologies				
11:00 5 min	Welcome and apologies noted, Guidance on Competition Law	Chair	For agreement	Verbal
2. Minutes and Matters arising				
11:05 5min	Agree minutes and actions from previous meeting	Chair	For agreement	BWG-M-22-04
3. Government Policy and Monitoring Updates				
11:10 10 min	3.1 Department for Transport	Victor Rushton	For info	BWG-P-22-18
11:20 10 min	3.2 Transport Scotland	John Maxwell	For info	Verbal Update
11:25 5 min	3.3 Transport for London	Martin West	For info	BWG-P-22-19
11:30 5 min	3.4 Welsh Government	Robin Beckmann	For info	Verbal Update
11:45 15 min	3.5 LEB/ULEB/ZEB Market Monitoring	Tim Griffen	For info	BWG-P-22-20
Coffee Break (10 Minutes)				
4. Guest Presentations – Best Practice Safety for ZEBs				
12:10 20 mins	4.1 Battery-Electric Depot Infrastructure	Richard Kapelko, Zenobe	For info	BWG-P-22-21
12:30 20 mins	4.2 Hydrogen Fuel-Cell Depot Infrastructure	Hector Wilson, Air Products	For info	BWG-P-22-22
5. Zemo Work Programme 2022/23				
12:50 10 mins	5.1 Work Programme Update	Dan Hayes, Tim Griffen	For info	BWG-P-22-23

7. **Members' Roundtable**

12:50 10 mins	7.1	Events, Public Announcements, News Items
13:00		End

End

Competition Law Compliance DOs and DON'Ts

Commercial decisions must be taken independently by individual companies.

All participants must be aware that exchange of commercially sensitive information or intimation of intended commercial decisions, directly or indirectly, can result in competition law infringement.

Member conduct at meetings and teleconferences

There must be no communication of the following information:

- Individual company or industry prices, including differentials, discounts, rebates, allowances, price levels or changes, mark-ups, terms of sale and credit terms.
- Company plans as regards development, design, production, distribution or marketing of products/services, divestments, closures or expansion.
- Rates for production or transportation of products.
- Bids for contracts or procedures for responding to bid invitations.
- Matters relating to individual suppliers and customers/potential customers, progress on negotiations or content of negotiations.

If at any point during a meeting discussion appears to be breaching policy guidelines, the Chair or a participant should immediately raise their concern and close the discussion.

The above is not an exhaustive list. The full Zemo Partnership Competition Law Guidelines should be consulted or if in doubt legal advice obtained.